

**STATEWIDE BUSINESS ARTICULATION AGREEMENT**  
**Between**  
**COLORADO PUBLIC COMMUNITY/JUNIOR COLLEGES:**

Aims Community College  
Arapahoe Community College  
Colorado Mountain College  
Colorado Northwestern Community College  
Community College of Aurora  
Community College of Denver  
Front Range Community College  
Lamar Community College  
Morgan Community College  
Northeastern Junior College  
Otero Junior College  
Pikes Peak Community College  
Pueblo Community College  
Red Rocks Community College  
Trinidad State Junior College

and the following  
COLORADO PUBLIC FOUR-YEAR INSTITUTIONS OF HIGHER EDUCATION

Adams State College  
Colorado State University  
Colorado State University-Pueblo  
Fort Lewis College  
Mesa State College  
Metropolitan State College of Denver  
University of Colorado at Boulder  
University of Colorado at Colorado Springs  
University of Colorado at Denver  
University of Northern Colorado  
Western State College

In accordance with C.R.S. 23-1-108.5 and C.R.S. 108 (7), the participating Schools of Business agree to the following policies governing the transfer of credit earned at a Colorado community college into a **Business degree program** offered at any of the Colorado public four-year colleges and universities.

In effect, Business Statewide Articulation ensures that a student who begins an Associate of Arts degree at a Colorado College will transfer 60 credits into the Bachelor of Arts or Bachelor of Science in Business Administration degree program at a Colorado public four-year college (i.e., 60 plus 60 agreement). The principles, policies, and guidelines in this transfer guide shall apply uniformly to all students attempting to transfer credits earned at a Colorado community college into the four-year colleges and universities.

**Section I: ADMISSIONS CRITERIA & PROCEDURES**

**A. The admission and graduation standards**

Transfer applicants to a business degree program are subject to the same admission requirements as native students applying for admission into a business program. The graduation requirements for a business transfer student will be no different than the graduation requirements for a native business student, including the minimum number of semester hours required for graduation requirements, the

minimum grade point average (GPA) of 2.0 earned on all course work, and minimum grade or performance levels earned in business courses. The Commission has approved all undergraduate business programs at 120 graduation credit hours.

## **B. Treatment of credits earned at a Colorado community college**

Colorado community college students who have completed the degree requirements for an Associate of Arts (A. A.) degree with an emphasis in Business and earned a C- or better in all courses shall be fully considered for admission into the business programs offered by the participating four-year public colleges. If a student is offered admission, the student will enter with junior standing in the school of business, provided that the AA degree includes all courses specified in Section I-C.

This agreement does not guarantee admission to the School of Business. It does guarantee, however, that admitted students who follow the conditions of this agreement will be guaranteed complete transfer of the A. A. degree.

Students who have earned two-year degrees other than the AA in Business or who have not fully completed the degree requirements will be evaluated on a course-by-course basis. Individual business courses may transfer and count toward the graduation requirements for a four-year business degree, but the transferable courses are limited to the course equivalents of the courses specified in the curricula of the four-year Business Administration degree programs.

The general education requirements for business students are specific to this statewide business articulation agreement. Completion of these general education requirements may not satisfy all the general education requirements for every business program. Students should review the business degree requirements of the four-year college or university of their interest when making plans to transfer.

## **C. Transfer-Eligible Courses for the College of Business Administration**

Schools of business will accept 40 general education credits and 20 credits in transferable business courses for students who earned an A. A. with an emphasis in Business. The business courses are course-specific and must follow the same prerequisites as those offered at a four-year college.

TABLE 1: Guaranteed General Education and Major Courses for Business Students.

| <b>General Education Requirements</b> |                     |  | <b>40</b>  |                  |
|---------------------------------------|---------------------|--|--|------------------|
|                                       | <b>Credit Hours</b> | <b>Community College Course Number</b> | <b>Course Title</b>  | <b>Condition</b> |
| English                               |                     | 3ENG 121<br>3ENG 122                   | College Composition<br>Composition II                                    |                  |
| Math                                  |                     | 4MAT 123 or<br>MAT 121<br>4MAT 125     | Finite Mathematics<br>or<br>College Algebra<br>and<br>Survey of Calculus |                  |
| Arts & Humanities                     | 6                   |  | Two state guaranteed Arts and Humanities courses                         |                  |

|   |                     |  |           |  |                  |
|---|---------------------|--|-----------|--|------------------|
| Science   | 8                   |  |           | Two lab-based science courses that are state guaranteed.     |                  |
| Social Sciences                                   | 9                   |  | EC        | One state guaranteed history course and                      |                  |
|   |                     | ECO 202<br>ECO 201                     | ECO 201   | Principles of Microeconomics<br>Principles of Macroeconomics |                  |
| <b>Community College System Core Requirements</b> |                     |  |           |  |                  |
| Communication                                     | 3                   | SPE 115                                |           | Speech   |                  |
| <b>Business Graduation Requirements</b>           |                     |  | <b>20</b> |  |                  |
|   | <b>Credit Hours</b> | <b>Community College Course Number</b> |           | <b>Course Title</b>  | <b>Condition</b> |
|   | 4                   | ACC 121                                |           | Principles of Accounting I                                   |                  |
|   | 4                   | ACC 122                                |           | Principles of Accounting II                                  |                  |
|   | 3                   | BUS 216                                |           | Legal Environment of Business                                |                  |
|   | 3                   | BUS 115                                |           | Introduction to Business                                     |                  |
|   | 3                   | BUS 217                                |           | Business Communications                                      |                  |
|   | 3                   | BUS 226                                |           | Business Statistics  |                  |
| <b>Total</b>                                      |                     |  | <b>60</b> |  |                  |

## Section II: TRANSFER OF CREDIT INTO THE SCHOOL OF BUSINESS

### A. Policies for accepting grades in transfer.

1. Only academic courses with a letter grade of "C-," or better will be accepted for transfer.
2. Courses with grades of "F", "D", "IP", "I", "U", "AU", and "Z" are not transferable.

### B. Treatment of advanced placement and CLEP scores, other non-traditional methods of awarding credit, including credit awarded for vocational courses

1. Remedial courses are not transferable toward a four-year degree.
2. Students who have earned scores of 4 or better on Advanced Placement (AP) tests offered in high school will be awarded college credit and the credit will count toward graduation. Students should note that credit is not granted for an advanced placement score if the student completes a college course equivalent to an advanced placement course. Students who complete the International Baccalaureate (IB) diploma with test scores of 4 or better offered in high school will be awarded college credit and the credit will count toward graduation.
3. All participating institutions will accept lower division general education and business courses completed under the Post-Secondary Education Options (PSEO).

### C. The four-year college or university will accept all eligible credits earned within ten years of transfer. Courses earned more than ten years earlier will be evaluated on an individual basis.

This transfer credit is guaranteed under the condition that the community college maintains current accreditation by The Higher Learning Commission of the North Central Association of Colleges and Schools.

**Section III: Student Appeals Process**

An appeal related to denial of transfer credits will follow the Colorado Commission on Higher Education student appeal process.

**This agreement is effective January 15, 2004 with the following understanding:.**

- a) Continuously enrolled community college students who matriculate into the Business Transfer AA in Spring 2004 or earlier have through Spring 2006 to complete degree requirements from the previous Business Articulation agreement.
- b) Continuously enrolled community college students who matriculate into the Business Transfer AA in Summer 2004 or later will follow the degree requirements for the new (September 26, 2003) Business Articulation agreement.
- c) The new agreement applies to non-continuously enrolled students

\_\_\_\_\_  
President/Chancellor \_\_\_\_\_ Date

\_\_\_\_\_  
Provost/Academic Vice President \_\_\_\_\_ Date

\_\_\_\_\_  
President, Colorado Community College System \_\_\_\_\_ Date